# KING GEORGE VI
## PUBLIC SCHOOL

320 Sixth Avenue South
Kenora, Ontario
P9N 2C3
**Phone (807) 468-7570**
**Fax (807) 468-6453**
http://kinggeorge.kpdsb.on.ca

# STUDENT/PARENT HANDBOOK

*2022/2023*

Keewatin Patricia
DISTRICT SCHOOL BOARD

## SPECIAL PROGRAMS AND SERVICES

### SPECIAL EDUCATION
King George VI School offers resource support to students in their regular classroom. Classroom teachers and the resource teacher collaborate on individual education plans for identified students.

### STUDENT COUNSELOR
The Keewatin-Patricia District School Board Student Counselor is available at the school. Should parents/guardians or students want an interview, it can be done either through the school office or through the K-PDSB office.

### HEALTH-SERVICES
Northwestern Health Unit health professionals maintain contact with the school. They provide immunization services and information to the school on health matters.

### SCHOOL CLUBS AND ACTIVITIES
Activities and clubs will be advertised throughout the school year and through newsletters home. Please encourage students to become involved in the various clubs and activities at the school.

### TEACHER DIAGNOSTICIAN
Educational assessment is available from the teacher diagnostician upon referral by parents/guardians and school staff.

### CURRICULUM AND SPECIAL EDUCATION SPECIALISTS
Teachers on special assignment facilitate implementation of new curriculum and policy direction in our schools.

### SAFE ARRIVAL POLICY
All elementary students must be accounted for in the morning and in the afternoon. Parents/guardians are responsible for informing the school of lateness or an absence.

- In the case of misuse or suspicion of misuse of the network or services, the Board reserves the right to access any files on the system.
- The system administrator(s) will not intentionally inspect the contents of users' e-mail, or disclose the contents to anyone other than the sender, or intended recipient, without the consent of the sender or intended recipient, unless required to do so by law or the policies of the Board, or to investigate complaints regarding mail which is alleged to contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially
- offensive, or illegal material. The Board will cooperate fully with any participating school district, local, provincial, or federal officials in any investigation concerning or relating to any e-mail transmitted on the System.
- The system administrator(s) has the right to set quotas for disk/computer usage and download/time limits on the System.

**Procedure for Suspension or Termination of Access**

- The system administrator(s) has the right to suspend or terminate a user's access to and use of the System upon any breach of the Computer and Internet Usage and Access Agreement by the user. Prior to suspension or termination or as soon after as is practicable, the system administrator will inform the user of the suspected breach and give them an opportunity to present an explanation. The user may request a review hearing with the account authorizer (and/or other school district administrators if the user feels that the action was unjust. After the review, access may be restored if the system administrator and the school district personnel uphold the user's appeal.

## 2022/23 Staff List

**Administration**

| | |
|---|---|
| **Mrs. Nicole Vingerhoeds** | **Principal** |
| **Mrs. Lindsay Young** | **Vice-Principal** |

**Teaching Staff**

| | |
|---|---|
| **Mrs. Jana Kuemper** | **SERT** |
| **Mrs. Kiera Riehl** | **Kindergarten** |
| **Mrs. Pam Cederwall** | **ECE** |
| **Ms. Simone Benoit** | **Kindergarten** |
| **Ms. Tiffany Grandbois** | **ECE** |
| **Ms. Stephanie Novak** | **Kindergarten** |
| **Mrs. Olivia Neill** | **ECE** |
| **Ms. Ainsley Norlen** | **Grade 1** |
| **Mrs. Candi Hensrud** | **Grade 1/2** |
| **Mr. Laurens Kaldeway** | **Grade 2/3** |
| **Ms. Teri Palson** | **Grade 2** |
| **Mrs. Gillian George** | **SERT** |
| **Mrs. KElsey HEaney** | **Grade 3** |
| **Ms. Heather Cottrell** | **Grade 3/4** |
| **Ms. Anastasia Ghizas** | **Grade 5/6** |
| **Mr. Mitch Kinger** | **Grade 6** |
| **Mr. Jeremy Mathieu** | **FSL/Prep Coverage** |
| **Mrs. Lindsay Derouard** | **NSL** |
| **Mrs. Laurie Carambetsos** | **Reading Intervention** |
| **Mr. Reid Matheson** | **Grade 4/5** |
| **Mrs. Lindsay Young** | **SERT** |

**Non-Teaching Staff**

| | |
|---|---|
| **Mrs. Leanna Rush** | **Administration Assistant** |
| **Mrs. Shelby Wickham** | **Librarian** |
| **Mrs. Alison Brule** | **EA** |
| **Ms. Julie Cordes** | **EA** |
| **Ms. Jade Tan** | **EA** |
| **Ms. Jennifer Wise** | **EA** |
| **Ms. Carrie Gallick** | **EA** |
| **Mrs. Jennifer Horton** | **EA** |
| **Ms. Amanda Adkins** | **EA** |
| **Ms. Alanna Norlund** | **EA** |
| **Mrs. Carrie-Ann Gate** | **EA** |
| **Mrs. Kristi Tella** | **EA** |
| **Mr. Steve Walker** | **EA** |
| **Mr. Jason Kuemper** | **Maintenance** |
| **Mr. Paul Donnelly** | **Custodial Staff** |
| **Mr. Dave McKay** | **Custodial Staff** |

## GENERAL SCHOOL INFORMATION

- School office is open from 8:00 a.m. until 4:00 p.m.
- **School ground supervision begins at 8:20 a.m. Please keep your children in your care until that time.**
- Ensure that your children are dressed appropriately for the weather.
- At dismissal time, students not being picked up are to go directly home.
- If your child is normally bussed and is to be picked up instead of boarding a bus, **please send a note to the school**. Children will not be allowed to leave the school with anyone other than their parents/guardians unless we have parent/guardian permission.
- Parents are always welcome to attend and volunteer at school activities. **Please call ahead to make arrangements.**
- **School begins at 8:45 a.m. and ends at 3:15 p.m.** There are two nutrition/activity breaks during the day; from 10:45 a.m. until 11:25 a.m., and from 1:05 p.m. until 1:55 p.m. These breaks replace the traditional 60 minute lunch hour and 15 minute morning and afternoon recesses. The day is thus divided into one 120 minute block, one 100 minute block and one 80 minute block of instructional time.

## IMPORTANT DATES

**Reporting Dates:**
**November 21, 2022 Progress Report**
**February 23, 2023 Elementary Report**
**June 26, 2023 Elementary Report**

**Prohibited Use**
Following is a list of examples of prohibited conduct:

1. You may not use the System to:
   - transmit any materials in violation of Canadian laws;
   - duplicate, store, download or transmit pornographic materials;
   - transmit or post threatening, abusive, or obscene material;
   - duplicate, store, download or transmit copyrighted material that violates copyright law;
   - participate in pyramid schemes.
2. You may not violate, or attempt to violate, the security of the System.
   - Any attempts to access unauthorized data on the System will result in termination of user privileges.
   - Any attempts to vandalize System accounts or systems will result in termination of user privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another member, the Board, or any of the agencies or other

networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.
- Use of another individual's System account or password without his/her knowledge is prohibited.

3. When interacting on the Internet, do not:
   - use abusive, vulgar, profane, obscene or other inappropriate language;
   - criticize the spelling, writing or keyboarding of others;
   - re-post personal e-mail that you receive to public forums (i.e. newsgroups) without the permission of the author.
4. As a System user, you must not:
   - share your password with others. Remember, accounts are to be used only by the owner of the account. Account holders are responsible for all activity within their account.
   - distribute or use anyone else's user id and password;
   - reveal anyone else's personal information.
5. The System is a shared resource and you should use it in such a way that it doesn't disrupt the services to others. Do not use the System:
   - for business purposes;
   - for product and/or service advertisement or political lobbying;
   - to send chain letters;
   - to play network intensive games;
   - to download excessively large files, except in low use hours;
   - to harass other users with unwanted or unsolicited e-mail messages.

**Privacy and Confidentiality**

- Use of the System including Internet access, is neither private nor confidential and may be tracked. Use of the System including the Internet, by any individual, may be monitored or reviewed by the Board system administrator(s) without prior notice.
- The contents of computer hard drives and other storage devices owned by the Board may be examined and read by the system administrator(s).
- The system administrator(s) may remove locally posted messages that are unacceptable and/or in violation of the Computer and Internet - Usage and Access Agreement.

7. An e-mail account which permits the exchange of e-mail both within the school district and through the Internet;
8. Access to the Internet including access to the World Wide Web.
9. No cellphone use for students unless permission is granted for specific needs.

**Authorization for Student Use**

- Authorization for access at any of these levels will be granted only when both the student and his or her parent(s)/legal guardian(s) have signed a form prescribed by the Board agreeing to be bound by this agreement and any rules and regulations respecting use of the System that are made by the Board from time to time.
- There is a wide range of material available on the Internet, some of which may be offensive or conflict with the values of some families. The Board will endeavour to limit access to offensive material, and may revoke access privileges of students who use the System to access inappropriate materials. However, it is not practically possible for the Board to constantly monitor or individually control student use of the System, nor to prevent inadvertent accessing of offensive material. Parent(s)/legal guardian(s) who have particular concerns about access to inappropriate material should discuss this issue with the appropriate teacher(s) and administrator at their child's school.
- The Board has the right to increase the account limitations of a student at the request of the key computer teacher or the Principal.
- Failure by a student to comply with this Agreement and any rules and regulations respecting use of the System that are made by the Board from time to time may result in suspension or revocation of some or all access privileges and may also result in disciplinary action.

**Rules For Use of the School Computer Network and Internet**

**General**

It is important that users conduct themselves in a responsible, decent, ethical, and polite manner while using the System. Following is a list of guidelines whose violation may lead to suspension or termination of privileges.

1. When interacting on the Internet, you are expected to behave as you would in any other environment where you represent your school.
2. Users may not upload or download any programs on this system.

**Cellphone/Technology Use:**

- Students are not permitted to bring a cell phone or other electronic devices to school. Every classroom has a phone, which students are able to use with their teacher's permission.
- If students have a cell phone, they must keep it safely packed away in their backpack/locker, otherwise it will be brought to the office and can be picked up at the end of the day. Students are not permitted to video tape or take pictures of others while on school property. The school will not be responsible for missing/damaged student owned devices.

**System Security**

Authorized users are prohibited from permitting other persons to use their access, or account, and must log off immediately after use to ensure that others cannot use their access or account.

Authorized users must not disclose their passwords to any other person regardless of the circumstances. Account holders are responsible for all activity within their account.
Users must follow the Board's virus protection procedure when using floppy disks, placing material on a computer or downloading material from the Internet or e-mail. Conduct which deliberately or recklessly exposes the System to computer virus infection is prohibited.

## GENERAL STUDENT INFORMATION AND PROCEDURES

### *LESSONS and CLASSES*

Teaching and learning are the first business of King George VI Public School. Every effort must be made to avoid interruptions and disruption of classes. Classroom interruptions should be avoided so as not to distract students from the work of the classroom.

### *REPORT CARDS/INTERVIEWS*

Official report cards are issued to parents/guardians two times per year, February and June, with a progress report being issued in November. The third and fourth pages of the report card provide the student and parents with an opportunity to comment on student achievement, goals, and home support. These sections must be returned to school with the student's & parent's signatures.

Close contact between home and school throughout the year is very beneficial for the student. Parents wishing to speak to their child's teacher should contact the teacher at school or through the office should a classroom concern arise.

### *ATTENDANCE and PUNCTUALITY*

It is the expectation at King George VI School that students attend school regularly and punctually. One of the factors determining your child's educational success is daily attendance. Taking a child out of school, or letting the child stay home for reasons other than illness, is strongly discouraged. Shopping for clothing, haircut appointments, and other non-medical errands should be arranged for non-school time whenever possible.

If patterns of lateness or non-attendance appears to be developing, the school will contact the parents so appropriate action may be taken. The services of the Student Counselor Randy Ponton, will be called upon in cases where the child is truant for no apparent valid reason.

### *SAFE ARRIVAL POLICY*

Parents/guardians are asked to phone the school before 8:30 a.m. to explain their child's absence or lateness and provide details concerning the time and date the child is expected to return. If safe arrival of your child in not evident, your provided home, work and emergency phone numbers will be contacted to determine where your child is.

### *LUNCHROOM RULES*

Parents are reminded that eating at school is a privilege, not a right. Section 265(1)(m) of the Education Act states that it is the principal's duty to refuse to admit to the school or classroom a person whose presence in the school or classroom would in the principal's judgment be detrimental to the physical or mental well-being of the pupils. If inappropriate lunchroom behaviour occurs and persists, then lunchroom privileges will be removed, resulting in the parent being responsible for making alternate lunchtime arrangements off school property. Please review the following lunchroom rules with your child(ren):

- Treat the supervisors with respect.
- Eat in your own classroom, staying in your usual seat.
- Use an indoor voice.
- No throwing food.
- Clean up after you are finished.
- Parental permission is required to leave the school at lunch breaks – parents are then responsible for their child over the breaks.

### *BASIC TOOLS*

Basic school supplies are provided to students. Students must come to school with the right equipment to work. Students should always come to class prepared with their "basic tool kit": pencils, pens, erasers, pencil crayons, ruler, and binder.

For Physical Education, students require running shoes that have non-marking soles. Each classroom teacher will notify students/parents of required Phys. Ed. clothing.
**Outdoor shoes or boots are not allowed in the gymnasium.**

### *ILLNESS or INJURY*-

When a student becomes ill during class time, the school will contact home. If contact can't be made with home or other emergency contacts, the student will remain at school until the end of the school day. **It is essential that the school be able to reach someone in the event of a medical emergency.**

Parents/Guardians must notify the school when their children have the following:
Chicken pox, Pinkeye, Enteric Diarrhea, Fifth Disease, Hepatitis A, Hepatitis B, Hand Foot and Mouth disease, Impetigo, Lice, Red Measles, German Measles, Meningitis, Mononucleosis, Mumps, Ringworm, Scabies, Strep Throat, Scarlet Fever and Whooping Cough.

**Injuries**: The number and order of the steps taken depends on the severity of the injury.

- Minor injury - First Aid
- Moderate injury - Parents/Guardian contacted
- Serious injury - Parent/Guardian contacted / Ambulance, Hospital Emergency

**PARENTS/GUARDIANS WILL BE BILLED BY THE HOSPITAL IF AN AMBULANCE IS CALLED.**

Insurance Forms are distributed in September.
A doctor's certificate is required if students are not able to participate in Physical Education.

### *CLOTHING POLICY*

The King George VI School Code of Behaviour states that children must "be neat, appropriately dressed and prepared for school". Appropriate clothing must be worn at all times. Any type of shirt or top that leaves bra straps exposed, including clear straps, are not allowed. Tops must completely cover the chest and be long enough to meet pants, shorts and skirts, covering the entire midriff. Please ensure that pants completely cover the underwear at all times.
Shorts and skirts must be of an acceptable mid-thigh length.

Any student who is not wearing appropriate clothing will be asked to cover up and if no additional clothing is available he/she will be sent home to change or given a King George T-shirt to wear for the day.

## *INTERNET USE REGULATIONS*

The Keewatin-Patricia District School Board, through its site at King George VI School, provides INTERNET access for the purpose of enhancing classroom teaching and learning.

**It is essential for each user to recognize his/her responsibilities in having access to a vast number of sites, services, systems and people. Access to the network is a privilege that requires that each user adhere to the Digital Technology Student user Agreement. Violation this policy may result in disciplinary action as well as loss of privilege.**

### *DIGITAL TECHNOLOGY STUDENT USER AGREEMENT*

**Guiding Principles**

This agreement shall govern the use of computer equipment, software, and the network, e-mail, and Internet access provided by Keewatin-Patricia District School Board (the Board") to students.

Board computers, software, networks, electronic systems and access to the Internet (collectively referred to as the "System") are intended for **educational and/or research purposes.** The Board may provide access to Internet e-mail capability as well as Internet informational resources, and searching and browsing tools. Use of the System and access to the Internet for any other purpose is prohibited including, without limitation, commercial, criminal, obscene or illegal purposes. Use of the System to gain access to inappropriate materials, including, without limitation, obscene or pornographic materials, is prohibited.

Use of the System requires prior authorization by the Board. The Board reserves the right to restrict the scope of access to individual users or classes of users. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the System.

Access to the System, including Internet resources is a privilege, not a right. Such access is made available only so long as the user complies with the Computer and Internet Usage and Access Agreement and such rules and regulations as may be made by the Board from time to time. Inappropriate or prohibited use may lead to suspension or termination of user privileges at the discretion of the Board, and possible other consequences including disciplinary action. Use of these resources indicates you agree to comply with the terms and conditions of use established by the Board and outlined in this Agreement.

**The Purpose and Scope of Internet Access**

The purpose of student access to the system is to further the learning objectives of a student's educational program, including without limitation:

1. Meeting the learning outcomes of the Information Technology K-8 curriculum;
2. Providing training in the use of computer systems;
3. Providing access to a wide range of material with educational value to the student;
4. Facilitating communication with others around the school district and the world in furtherance of the student's education.

Student access to the System may include one or more of the following, depending on the level of authorization:

5. Access to one or more computers without access to the network;
6. Network access within the school district only;

## *KING GEORGE ATHLETIC AND RECREATIONAL PROGRAM*

King George VI School offers a unique and challenging **Athletic and Recreational Program** for students in Grades 4 to 6. In addition to academic programming, students participate in cycles of a variety of sports such as skating, snowshoeing, cross-fit, yoga, cross country skiing, bowlin baseball, golf, tennis, and court sports. The **Athletic and Recreational Program** is dependent on active participation by all students in Grades 4-6, and promotes fitness through a healthy and active lifestyle. The Program augments the regular Health and Physical Education Curriculum and is instructed by King George teachers, Mr. Mitch Kinger, Ms. Heather Cottrell, Mr. Reid Matheson, Ms. Anastasia Ghizas as well as guest instructors specializing in their respective activity.

## *LEAVING EARLY*

If students are to leave the school before dismissal time, they must have a note or their parent/guardian must call the school. Before leaving school, students must report to the office. Upon returning to school, students must report to the office**.**

## *PLAYGROUND SAFETY*

Bikes, skateboards, scooters, etc. are not to be ridden on the playground. Please park these items in the designated areas as soon as you are on school property.

## *HOMEWORK*

Teachers set a reasonable amount of work to be done at home to develop students' study habits. Much homework can result from time wasted in class. Students are encouraged to set aside regular times for completing their assignments at home. Please check the student agenda for daily assignments.

Some students fail to complete assignments and/or forget to bring books to school. Neglect of responsibility in the brisk pace of classes will lead to difficulties. We ask parents to check that their children are completing assignments and have their books for school.

## *SCHOOL EMERGENCY EVACUATION*

Fire Drill Procedures may be followed for an emergency evacuation. If the school grounds must be vacated, the children will go to the Kenora Recreation Centre. Children will walk in classes with their teachers. From the Rec. Centre, permission will be obtained for early dismissal, transportation arranged for bussed students and walkers allowed to go home. Parents/ Guardians of Kindergarten students will be phoned when there is an emergency evacuation. Parents/Guardians should not come to the school to pick up children or phone directly to the school. Listen to the local radio station for information.

## *VALUABLES*

Valuables such as money, jewelry, IPODs, IPADS, electronic games, cellphones, toys, etc. should not be brought to school. The school is not responsible for losses, theft and/or vandalism.

## *KEEWATIN-PATRICIA DISTRICT SCHOOL BOARD SHOE POLICY*

Our goal is to keep our school in as good repair as possible. Students are an integral part of this process and are requested to comply with the "No Outdoor Shoes" policy of the school. Students are required to have an indoor pair of non-marking shoes for in-school use. Shoes with wheels in them are not allowed in the school.

## *SCHOOL COUNCIL*

The Ministry of Education has mandated that each school have an elected school council. The role of school council is to work collaboratively with the principal and staff in making recommendations where appropriate, to improve the achievement of all students of King George VI School.

## *ASSESSMENT, EVALUATION & REPORTING GUIDELINES*

**Late & Missed Assignments:** Teachers will establish timelines in consultation with the students for the submission of each assignment for evaluation & clearly communicate those due dates to parents/guardians when appropriate. Those students who cannot meet the due date will contact the teacher in advance.

Teachers will work with students to determine the subsequent course of action for each assignment for evaluation not completed by the due date. Teachers will use professional judgment & will consider the continuum of behavioural & academic responses & consequences based on: the grade level, the student's maturity level, number & frequency of incidents, past strategies & interventions. In the case of extenuating circumstances including, but not limited to illness, accident & family circumstances, late penalties may be waived.

A student may be offered opportunities to complete alternate assignments beyond the due date in order to accommodate for changes in circumstances that may have hindered a student's chance for success.

After other interventions have been unsuccessful, the teacher may consider the deduction of marks for an incomplete assignment. If a student does not submit work by the due date, a 5% deduction per day for up to 5 school days may be applied. If the assignment is still not received after this time, a zero may be assigned.

**Plagiarism:** Plagiarism is defined as presenting someone else's words or ideas as one's own without proper attribution.

Parents & school communities have a shared responsibility to help students understand that cheating & plagiarism are not academically acceptable practices.

Plagiarism can take the form of:

- submitting as assignment that was completed by another & claiming it as one's own
- incorporating segments of someone else's work & only using connecting sentences without reference to the source
- copying sections, paragraphs, images or even a unique word from the media without citing the source
- direct copying of another person's version of an assignment, as in the case of a parent/ guardian, tutor or ghostwriter or other media

Teachers will use professional judgment, & in consultation with school administration, parent/ guardian, & the student, determine consequences and/or remediation. The following factors will be considered when determining behavioural and/or academic response: the grade level, the student's maturity level, number & frequency of incidents, & past strategies & interventions.

## *RESTORATIVE PRACTICES IN OUR SCHOOLS*

Since 2007, schools within the Keewatin-Patricia District School Board have been incorporating restorative practices into the fabric of school cultures in order to deal with issues of discipline and conflict. Restorative practices, founded in the traditions of Africa, Australia, and Aboriginal cultures of North America, are being increasingly utilized around the globe as proactive responses to bullying and other acts of harm and misbehaviour in school settings. When restorative practices are used and become embedded in the life and culture of schools, research is beginning to show that:

- incidents of harm lessen and the need for punitive sanctions such as suspensions decreases;
- issues relating to the underlying causes of student misbehaviour are more effectively addressed and solutions are more apparent;

- classroom atmosphere is more conducive to learning and student success is enhanced; and
- restorative practices have a real impact on student retention in the school community.

Since beginning to incorporate the philosophies and practices of Progressive Discipline and Restorative Practices into schools of the KPDSB, and moving away from more punitive, zero-tolerance practices, the reduction in the number of student suspensions has been dramatic. We credit this change to the hard work of our school staff and administrators in providing alternative, more supportive approaches to dealing with incidents of inappropriate behaviour in schools.

A key feature supporting the use of restorative practice within the board is the relationship between KPDSB's Character Development programs and Restorative Practices. Values such as respect, kindness, responsibility, honesty, and bravery are closely connected to the values and processes behind restorative practices. Restorative approaches become a practical way in which students, school staff, parents and others associated with the school community can apply those values on a daily basis. The growth in the application of Restorative Practices in schools is also supported by the changes to the Safe Schools Act and its emphasis on progressive discipline and in the use of preventative interventions and alternatives to suspension programs in the province. These measures also parallel changes to the Youth Criminal Justice Act which recognizes Restorative Practices as an effective alternative to sentencing.

- voluntary withdrawal of student from school by parent
- school suspension
- police involvement
- expulsion

**SUSPENSIONS AND EXPULSIONS**

In serious cases, students may be suspended or expelled from school by the principal. Under Sec.305, Education Act, Ontario Code of Conduct, a principal must consider suspending a pupil from school for the following:

- **uttering a threat to inflict serious bodily harm on another person**
- **possessing alcohol or illegal drugs**
- **being under the influence of alcohol or illegal drugs**
- **swearing at a teacher or other person in a position of authority**
- **committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school**

Students **may** be suspended for **persistent neglect of the duties of a pupil, including truancy, opposition to authority, conduct injurious to the moral tone of the school, use of improper language, habitual neglect of duty, intimidation and harassment.**

Suspensions can be from one day to twenty days in duration.

A principal must consider expelling a student from school for the following:

- **possessing a weapon, including possessing a firearm**
- **using a weapon to cause or to threaten bodily harm to another person**
- **committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner**
- **committing sexual assault**
- **trafficking in weapons or illegal drugs**
- **committing robbery**
- **giving alcohol to a minor**

Expulsions can be from twenty-one days to more than one year in duration.

## King George VI School
## Code of Behaviour

**School Philosophy:**

At King George VI School we strive to provide a safe, secure positive learning environment. In order to be responsible citizens and function positively in society, students must become well-mannered, self-disciplined people who respect the rights and feelings of others and take responsibility for their own actions. The responsibility for developing positive behaviour in students is shared among parents, school staff and other involved members of the community, as outlined in the Ontario Schools Code of Conduct as follows:

Principals, under the direction of their school board, take a leadership role in the

daily operation of a school. They provide leadership by:

- demonstrating care and commitment to academic excellence and a safe teaching and learning environment;
- holding everyone, under their authority, accountable for their behaviour and actions;
- communicating regularly and meaningfully with all members of their school community.

Teachers and School Staff, under the leadership of the principal, maintain order in the school and are expected to hold everyone to the highest standard of respectful and responsible behaviour. As role models, staff uphold these high standards when they:

- help students work to their full potential and develop their self worth;
- communicate regularly and meaningfully with parents;
- maintain consistent standards of behaviour for all students;
- demonstrate respect for all students, staff and parents;
- prepare students for the full responsibilities of citizenship.

Students are to be treated with respect and dignity. In return, they must demonstrate respect for themselves, for others and for the responsibility of citizenship through acceptable behaviour. Respect and responsibility are demonstrated when a student:

- comes to school prepared, on time and ready to learn;
- shows respect for themselves, for others and for those in authority;
- refrains from bringing anything to school that may compromise the safety of others;
- follows the established rules and takes responsibility for his or her own actions.

Parents play an important role in the education of their children and have a responsibility to support the efforts of school staff in maintaining a safe and respectful learning environment for all students. Parents fulfill this responsibility when they:

- show an active interest in their child's school work and progress;
- communicate regularly with the school;
- help their child be appropriately dressed and prepared for school;
- ensure that their child attends regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with the Code of Conduct and school rules;
- encourage and assist their child in following the rules of behaviour;
- assist school staff in dealing with disciplinary issues.

In addition to this School Code of Behaviour which outlines expected behaviour of students at King George VI School, students are required to comply with Keewatin-Patricia District School Board policies #319, Substance Abuse by Students; #321, Safe Schools; #322, Code of Conduct; #323, Suspension of Students; and #324, Expulsion of Students.

Students at King George VI School are also required to comply with the Ontario Schools Code of Conduct which governs the behaviour of all persons in schools in this province. The Ontario Code of Conduct sets clear provincial standards of behaviour and specifies the mandatory consequences for student actions that do not comply with these standards. The following are the purposes of the Code of Conduct:

1. to ensure that all members of the school community, especially people in positions of authority, are treated with respect and dignity
2. to promote responsible citizenship by encouraging appropriate participation in the civic life of the school community
3. to maintain an environment where conflict and differences can be addressed in a manner characterized by respect and civility
4. to encourage the use of non-violent means to resolve conflict
5. to promote the safety of people in the schools
6. to discourage the use of alcohol and illegal drugs

**Encouraging Positive Behaviour:**

As part of the Keewatin-Patricia District School Board's strategic plan students will develop character attributes which will enable them to make positive contributions to society. The seven key attributes identified by the Board have been defined or described by the King George VI School Community as:

- **Responsibility:** I am responsible for my own thoughts, words and actions. I am dependable and keep my commitments.
- **Kindness:** I will treat others as I want to be treated. I demonstrate kindness by caring and sharing.
- **Respect**: I value myself, others and the world I live in.
- **Humility:** I share my success in a positive manner that respects the feelings of others.
- **Bravery:** I face challenges and do what is right even when it is difficult.
- **Honesty**: I am sincere, truthful and trustworthy.
- **Wisdom:** I am a lifelong learner. I am able to learn from my past mistakes; I respect the words and counsel of others.

As positive discipline is often the most effective motivator for good behaviour, staff will endeavor to use positive and supportive methods in developing caring, responsible students. Positive and supportive methods include, but are not limited to the following:

- the involvement of students in the development of classroom rules
- the use of positive reinforcement of appropriate behaviour
- the recognition of achievement
- role modeling positive behaviour
- the use of anti-violence and conflict resolution programs
- the provision of a welcoming, interesting, challenging environment

**Consequences for Inappropriate Behaviour:**
Most situations will be handled by the classroom teacher or adult supervisor who witnesses or is supervising when inappropriate behaviour occurs. More serious or chronic misbehaviour will also involve the school principal or vice-principal. Staff will attempt to apply consequences logical to the misbehaviour in a timely manner.

Following is a list of some of the consequences which may be used to address student misbehaviour, with consideration given to the circumstances of the incident and the age of the student:

- time out
- counseling/problem-solving
- detention during nutrition breaks or after school
- parental contact by phone or incident slip
- student writing assignment on relevant behaviour topic
- written or verbal apology to individual or class
- loss of privileges, including extra-curricular activities
- meeting with parents (and involved agencies where appropriate)
- financial penalty for vandalism, damage, loss or theft
- loss of lunchroom privileges